



Employment Application

Applicant Information

Full Name _____ **Date** _____
Last First M.I.

Address _____
Street (Apt #) City State Zip

Phone _____ **Email** _____

Date Available _____ **Position Applying For** _____

Social Security Number _____ **Desired Salary \$** _____

Employment Desired Full Time Part Time Temporary **Can you work weekends?** Y N

Are you a citizen of the US? Yes No
If no, are you authorized to work in the US? Yes No

Have you ever worked for this company? Yes No **If yes, when?** _____

Have you ever been convicted of a felony? Yes No
If yes, explain _____

Brief description of driving history/accidents _____
Do you have a valid Drivers License? Yes No

Employment History

Employer _____ **Direct Manager** _____

Dates Employed _____ **Reason for Leaving** _____

Position Held _____ **Duties** _____

Employer _____ **Direct Manager** _____

Dates Employed _____ **Reason for Leaving** _____

Position Held _____ **Duties** _____

Employer _____ Direct Manager _____

Dates Employed _____ Reason for Leaving _____

Position Held _____ Duties _____

Skills & Qualifications

Other qualifications, special skills, abilities, or honors that should be considered:

Professional licenses, certifications, or registrations:

Military

Are you a veteran? Yes No

Duty/specialized training: _____

References

List two references (non-relatives)

Name Telephone Occupation Years Known

Name Telephone Occupation Years Known

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and you are subsequently hired, you may be discharged from your job.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the United States, have a physical exam/drug test, or sign employment handbook.

I understand and agree to the information shown above.

Signature of Applicant

Date